Merchiston Community Council —Minutes of Public Business Meeting (Zoom meeting)

Date: 21 June 2022
Chaired by Ian Doig, Chair of Merchiston Community Council (MCC)
Started: 19:02.
Ended: 21.15

Present:

MCC Members: Ian Doig (ID, Chair), Vivien Kitteringham (VK, Vice-Chair), Daniel Cairns (DC, Secretary), Frances Hawarden (FH, Treasurer), Mairianna Clyde (MC), Joan Houston (JH), Helen Zealley (HZ), Henry Reynolds (HR, Associate), Amelie Lacey (AL), Associate, Roma Menlowe (RM, Minute taker), Declan Murray (DM, Zoom Host), Bridget Stevens (BS).

Councillors Mandy Watt (MW, Scottish Labour), Neil Ross (NR, Scottish Liberal Democrats); Ben Parker (DP, Scottish Green Party); Christopher Cowdy (CC, Scottish Conservative)

Residents: Helen Gaunt (HG), Raina Bergasse (RB).

Apologies for absence: Cllr David Key; Cllr Val Walker; Cllr Marie-Clair Munro

Part 1: Meet your City Councillors – Discussion Session

Chair welcomed two returning councillors (MW & NS) and also two newly elected councillors (CC & BP). Links to their CEC profiles are given below. Each was invited to make a short presentation on their views and priorities. ID then invited questions from members and residents to stimulate a broad discussion on topics of current interest.

Mandy Watt - https://democracy.edinburgh.gov.uk/mgUserInfo.aspx?UID=121
Christopher Cowdy - https://democracy.edinburgh.gov.uk/mgUserInfo.aspx?UID=2655
Ben Parker - https://democracy.edinburgh.gov.uk/mgUserInfo.aspx?UID=2657
Neil Ross - https://democracy.edinburgh.gov.uk/mgUserInfo.aspx?UID=142

Six questions were asked:

1. The climate crisis permeates all main policy areas, from transport and waste collection to housing and energy. Focusing on energy-efficient housing, what will the new Council aim to do about home insultation and alternative heating sources?
2. Following on from the first question, what view do Councillors take of green hydrogen as a domestic energy source?
3. The previous Council had a number of controversial policies in hand, relating to congestion charging, workplace parking, short-term lets, tourist tax, bin hubs. Which

of these do Councillors expect the new administration to pursue and which would they want to drop?

4. What principles would underpin the new licensing regime for short-term lets in the city?
5. Given continuing and severe resource constraints, what was the prospect for the delivery of basic Council services; and should there be a new kind of partnership between council and citizens to ensure an acceptable level of city maintenance?
6. Would all parties commit to a rota of attendance at MCC meetings? There had been some regrettable gaps in representation by city councillors in the past.

In the ensuing discussion, consensus emerged on a number of key topics. Main points are summarised below.

On **climate change**,

- There was cross-party agreement that Edinburgh's ambition to achieve net zero by 2030 should be vigorously pursued. While the Council could take action at its own hand in relation to its own property (commercial and residential), it could not achieve the target alone: it would have to campaign and lead a continuous information drive to ensure that the message was taken up by all parts of the private and voluntary sector and elsewhere in the public sector;

- For householders, one of the biggest challenges was heat loss through inefficient windows, doors and uninsulated lofts. CEC would address this by retrofitting of its own property and by insisting on high heat conservation standards in new build. Pilot projects to assess the relative effectiveness of different measures would be useful. There was also scope to consider community-based heat networks and heating on a joint basis;

- More broadly, the Council must think 'green' across all its functions, responsibilities, services and estate. The watchwords should be 'save, reduce & re-use'. CEC should regularly brief residents on how the transition was progressing. It should lead by example – perhaps by converting its vehicle fleet to EVs.

On **green hydrogen,**

- this was not yet a proven technology that could confidently be recommended to householders;

- the Scottish Government was running a pilot to test GH for home heating; but there was no firm evidence yet on feasibility. New boilers could be made 'hydrogen-ready' which might be helpful, depending on the outcome of current trials;

- interest in new and clean fuels was understandable but should not distract from continued investment in proven generation options through solar, wind and tidal power;

- questions around optional technologies were separate from (pressing) questions about who pays for the gargantuan investment required to replace fossil fuels in the domestic arena.

On **CEC policy priorities,**

- There was general agreement that the Council's waste disposal strategy needed to be reviewed. Action to improve recycling rates was required but the details of the bin hubs proposed by the previous administration should be considered afresh. Several councillors recalled the evidence presented by one particular resident at a recent MCC public meeting. The 'bin hub' pilot now underway in Marchmont would provide useful feedback. Action to reduce waste – in all its forms, including reducing the amount of packaging and waste generated – was crucial and should be promoted to business as well as to residents.

- There was a range of views on other possible initiatives including congestion charging, the workplace parking levy, and a tourist tax. On the last, it was agreed that if a tourist tax were coupled with tourist vouchers giving free or discounted use of Edinburgh services - at no or little cost to CEC, such as free bus/tram travel and free access to local museums and attractions - and discounts on purchases in shops - that would greatly assist its acceptability and implementation (as operates well elsewhere, for example, Saxony in Germany).

On **short-term lets,**

- The CEC's Regulatory Committee, now convened by Cllr Neil Ross, would be responsible for determining licences for those short-term lets which had received planning permission. The focus of the licensing arrangements was entire properties, not rooms in people's houses. The planning and licensing regimes would operate independently of each other but should be co-ordinated. For BP, effective control of short-term lets was crucial, otherwise property would increasingly be used as a financial commodity rather than as homes for local people;

On **working in partnership with CEC,**

- There was a broad measure of agreement that, with resource constraints biting hard on councils' ability to provide basic services, residents' willingness to become involved in the maintenance of their areas should be encouraged. Many neighbourhoods were becoming increasingly active in, for example, litter picking, weeding gangs, leaf-clearing. There was also scope for communities to identify local problems and come forward with viable solutions – the Polwarth Pavement community project being sponsored by MCC was an example of the kind of initiative that would save the Council time and effort;

- At the same time, there were limits to this kind of empowerment. CEC would remain in charge of many vital services and councillors across parties would find themselves challenged to think about new models of delivery and to secure further savings. Residents could not be expected to cover plain deficiencies in service management. Further, rates of activism would differ across the city and simple injunctions to keep

one's own area clean & tidy would not be uniformly heeded in all districts or even within neighbourhoods;

- Moreover, resident participation required clarity about the allocation of responsibilities; it also required the Council to acknowledge publicly what it could and could not do. MCC members, referring to the leaf-clearing exercise in the winter of 2021-22, felt strongly that the Council should remind householders of their legal duty to clear the leaves from their trees in autumn. MCC's volunteers had faced stiff criticism from some neighbours who believed that CEC was simply neglecting its responsibilities. Residents have to know what is expected of them; and why.

On **councillor participation in CC meetings,**

- It was agreed that a rota of Councillor attendance should be in place for every CC public meeting.

Chair thanked the four Councillors for their comments and for the positive and constructive way they had approached the discussion.

Part 2: Business Meeting

1. Chair opened the public meeting and welcomed residents HG and RB.

2. Apologies – taken above

3. Declaration of Interests
There were no declarations.

4. Minutes of last meeting: The minutes of the meeting on 17 May 2022 were agreed as an accurate record and approved.

Matters Arising: none**.**

5. Chair's Report —ID

This was an oral report, given the full written annual report provided within the papers for Part 3, the AGM. ID made special mention of MCC's presence at the Canal Bicentenary Festival, which had been successful in raising the CC's profile. A handful of residents had expressed some interest in learning more about MCC and possibly joining as members. ID welcomed residents to the meeting and hoped they would find it worthwhile.

6. Planning Report — MC

MC confirmed she had been approached by Napier University to assist with a piece of research on short-term lets in the city from a tourism perspective. She pointed to various

negative impacts of unrestricted short-term lets: neighbourhood disruption from unruly tenants; loss of accommodation for local residents; pressure on public services such as waste disposal, street cleaning etc. MCC members agreed with MC's views on the risks from short-term lets, which she would feed into the Napier University project.

She drew attention to the planning application sought for a short-term let at 55 Ashley Terrace, whose owner lives in Darlington. Over 90 neighbours were said to have been notified yet only one comment lay in the CEC planning portal.

Members expressed disquiet about this application and resolved to lodge an objection to the application. MC would circulate a draft in due course.
A member of the public had written to MCC asking about a proposal for attic conversion in Montpellier Park. MC explained that this proposal had in fact received planning permission in 2014 and that the application was simply to 're-instate' the approval. She suggested that the resident be advised to consult their Title Deeds, which might indicate communal ownership of the attic space. If that were the case, and the development proceeded, the owner/ applicant might find themselves liable for the maintenance of the entire roof.

7. Licensing Report — BS

There were no new applications and nothing otherwise to report on liquor licensing.

8. Archive Database of MCC Representations

BS proposed that MCC should establish an archive database/library to record all public representations submitted in the name of MCC, to facilitate reference to Planning, Licensing, and other representations. This proposal was agreed.

The mechanics of setting up such an archive will however need further research. Suggested that EK as Website Manager should lead in investigating options, in consultation with MCC's Planning and Licensing Leads, plus Chair and Secretary.

BS also proposed confirmation that all public representations made in the name of MCC should be circulated in advance as drafts, for approval by MCC members, to conform with good governance practice. This proposal was agreed. Progress report requested for a future meeting.

9. Leaf clearing Project 2022 & 2023

JH & HZ would arrange for letters to householders to go out in the autumn, urging them to clear the leaves from pavements at their frontages. A CEC officer had told JH that owners were under a legal duty to clear leaves (though in the past, when CEC was able to provide a service, this was generally ignored). Clarity on this point would be critical and CEC needed to make the position plain in their autumn letter to residents about brown bin collection. That letter should reinforce owner responsibility for leaf-clearing and state what service, if any, the Council expected to be able to offer in the autumn of 2022. Without that, volunteers organized by MCC would continue to face obstruction and criticism from some residents during leaf-clearing sessions.

10. Treasurer's Report —FH

The financial report had already been circulated and raised no issues. Members were content.

11. Issues raised by Residents: none were raised.

12. Other Reports & Correspondence *(for noting)*

DM reported briefly on the Polwarth Pavement project. He and RM would spend the summer months engaging with councillors, businesses and informally with residents in the 'corridor'. About half of the businesses had been visited and the response (especially from the pubs) had been positive. A main point emerging was the state of the pavements (litter, dog dirt) in the north end of the corridor – i.e. along the Yeaman Place stretch. A walkabout with councillors had been arranged for 28 June, which would enable them to focus on important details (spelt out in the *Living Streets* report) as well as the larger issues affecting pedestrian journeys.

13. Any other Business - none

14. Future Public Meetings – as listed at the foot of the agenda

Part 3: Annual General Meeting

1. **Minutes and Declarations of Interest** - Minutes of the previous AGM of 15th June 2021 were agreed as an accurate record. There were no matters arising not otherwise on the agenda. There were no declarations of interest on items to be discussed.

2. **Chair's Report** – The Chair's Annual Report for 2021-22 had been circulated in advance of this meeting.

   The Chair's annual report documented the overall purpose of Merchiston CC and recorded the members of MCC during 2021-22.

   The annual report summarised the main Planning issues, Licensing issues, and other main topics discussed during the year, plus paid tribute to several community projects carried out by MCC.

   Finances of MCC had been well managed by MCC's Treasurer and members had been kept fully informed of all expenditure and income – further information below.

   Chair recorded his thanks to the hard-working team of MCC members, to our local City Councillors for Fountainbridge/ Craiglockhart (Ward 9) and Morningside (Ward 10), and to residents for their support and participation in MCC activities.

   Minutes of MCC public meeting are available on website: www.merchistoncc.org.uk

3. **Annual Accounts for Financial Year ended 31st March 2022 –** Treasurer Frances Hawarden presented the year-end accounts for approval. She confirmed that no financial problems emerged during the year and that the accounts had been independently audited. At the end of the financial year, MCC had a bank balance of £7,436; this balance was temporarily inflated because it included CEC community projects grants received, which would be spent in 2022-23. The accounts were approved.

4. **Office Bearers and Other Appointments 2022-23 –** A paper outlining proposal had been circulated in advance of the meeting. The existing office bearers were eligible and willing to be reappointed. The 4 office bearers were proposed, seconded, and re-appointed for 2022-23, as follows:

    - Chair – Ian Doig
    - Vice-Chair and Engagement Officer – Vivien Kitteringham
    - Secretary – Daniel Cairns
    - Treasurer – Frances Hawarden

    Other appointments:

    - Planning Lead – Mairianna Clyde
    - Licensing Lead – Bridget Stevens
    - Website Manager – Ewan Klein
    - Minute Secretary – Vacancy
    - Associate Members **–** MCC agree to continue the arrangement of inviting associate members from local educational establishments within MCC's area to serve as associate members.

    Co-option: The co-option of Mr John McKenna, resident at 33/1 Polwarth Terrace, was proposed by the Chair and agreed by the members of MCC.

Action Log

Date Started	Action	Owner	Status / Target Date
2022 – 6 – 21	MC to circulate draft objection to short let application on Ashley Terrace	MC	
2022 -6 -21	ID to sound out possible new MCC members	ID	Ongoing
2022 – 6 – 21	Archive of MCC Representations – Task: Investigate implementation of archive, including deciding what the archive should contain, how the information will be pulled together & how the archive will be made available for reference by MCC Members & residents - and also accessible by the media.	EK + BS, MC, Chair ID, and Secretary DC	New project
2022-2-15	MCC to write to Transport & Environment Committee about communal bin hubs	ID	Done
2022-2-15	To pass bin hub maps to ID	RM	Done
2022-2-15	To engage with Morningside CC on their travel survey of Morningside Road	DM	Ongoing project
2022-2-15	To brief EACC on climate emergency work	DM & EK	
2022-2-15	to update website on climate emergency declaration	EK	
2022-01-18	MCC to contact New Town & Broughton CC about bin hubs		Done
2022-01-18	ID to write to the Police about anti-social behaviour and press for Police representation at MCC meetings.	ID	Ongoing
2021-10-19	Consider response to move by private hire taxi group to be given access to bus lanes and bus gates	NS	Completed
2021-10-19	Explore ways of recruiting new members for MCC	ID	Ongoing
2021-11-16	Respond to licensing application by Sainsbury's Dundee Street	BS	Done

2021-11-16	Place the declaration, with wording close to that proposed by DM, on the MCC website, together with an invitation for comments.	EK, DM	Completed
2021-11-16	Draft response to Scot Gov consultation on aviation strategy	DM	Deadline 21 Jan 2022
2021-11-16	Initiate discussion on possible uses of funds in MCC account	ID	Ongoing project
2021-11-16	Put MH in contact with relevant people in Polwarth area	BS	

Annual Report 2021-22 by Chair of Merchiston Community Council.

1. **Purpose –** Merchiston Community Council's (MCC) purpose is to represent our local community, to facilitate community improvements, and to foster community spirit.

   MCC serves Bruntsfield, Churchill, Fountainbridge, Greenhill, Polwarth, Shandon and Viewforth.

   MCC operates under the City of Edinburgh Council (CEC) Scheme for Community Councils, which states: *"The general purpose of community councils is to act as voices for their local*
   areas, articulating the views and concerns of individuals and groups on a wide range of issues of public concern, including making representations to the City of Edinburgh Council, other public sector bodies and private agencies on matters within their sphere of interest.

   Community councils have a statutory right to be consulted on planning applications. Community councils are competent objectors to all licence applications lodged with the City of Edinburgh Council in terms of the Civic Government (Scotland) Act 1982, which includes applications for House in Multiple Occupation licences. Community councils are the key community representative bodies within the local community planning arrangements across the city of Edinburgh."

2. **Members of MCC 2021-22**:
   - Chair – Ian Doig
   - Vice-Chair and Engagement Officer – Vivien Kitteringham
   - Secretary – Daniel Cairns
   - Treasurer – Frances Hawarden

- Mairianna Clyde – Planning Lead
- Bridget Stevens – Licensing Lead
- Joan Houston
- Ewan Klein – Website Manager
- Roma Menlowe
- Declan Murray
- Ted Tate
- Helen Zealley
- Navid Saberi (left Feb 2022)
- Jake Horsburgh (left Dec 2021).

Associate Members – MCC appoints pupils from local educational establishments as Associate Members of MCC each year. These pupils bring young peoples' perspectives to MCC discussions and activities, and Associates benefit from gaining insight into local issues and community activities.

Associate members for 2021-22 were:

- Boroughmuir High School – Marcia McSween and Hannah Douglas-Walker
- George Watson's College – Amelie Lacey and Henry Reynolds
- Steiner School – Roseanna Holbrook
- Ros Claase, Chair of Bruntsfield Primary Parents' Council, was also an Associate.

3. **Meetings –** MCC held a series of public meetings during the year.
   Minutes of all MCC public meetings appear on our website: www.merchistoncc.org.uk

   MCC switched to Zoom virtual meetings from March 2020 to minimise Covid infection risks from in-person meetings. Members and residents are invited to log in to MCC meetings to exchange information and views, and to keep abreast of local developments.

   Advantages of virtual meetings have included that an increased number of MCC members, residents and CEC Councillors logged in and participated in online meetings; main disadvantage is that we do not have the personal rapport of in-person meetings at the Polwarth Tennis and Bowling Club, which MCC used previously.

   MCC public meetings have often commenced with a presentation, which including - Edinburgh Health and Social Care PACT; Edinburgh's 2030 Draft Climate Strategy & Net Zero Plan; Fountainbridge Canalside Community Trust; and Union Canal Bicentenary Celebration plans.

   City Ward Councillors continued to participate in MCC's virtual meetings, provided updates, answered questions, and discussed concerns raised by MCC members and residents.

   MCC has been disappointed that our public meetings have been without the participation of Police Scotland since March 2020 lockdown. Previously, police officers attended MCC public meetings and gave informative reports on crime incidents, statistics, and trends. Police Scotland informed MCC in 2020 that they would be unable to participate or provide Police reports and participation due to increased Covid workload. Despite several request to Police Scotland and complaints to City Councillors, there are no indications that that Police participation in MCC public meetings will restart soon.

4. **Planning** – Mairianna Clyde acts as MCC's Lead on Planning issues. MCC scrutinises local planning applications, and also considers planning complaints from residents. Several controversial planning applications during the year were discussed in our online public meetings, and MCC's views and conclusions were recorded in MCC minutes.

Controversial recent planning issues discussed included a proposed Pizza Restaurant at 38 Yeaman Place (against which MCC lodged an objection) and the potential building of flats on the site of Dalton's Scrapyard at Yeaman Place.

Recurring planning complaints included non-compliance with CEC planning conditions by McLaren's Pub at Holy Corner. Complaints included that McLarens has blocked off the previous public right of way across the front of the former bank building; complaints about the erection without planning permission of an inappropriate large pink tent canopy (thankfully since removed after numerous complaints), and road safety hazards from delivery and rubbish removal vehicles obstructing pavements and roadway at a congested bus stop, contrary to the planning conditions imposed for delivery vehicles on this site.

5. **Licensing** – Bridget Stevens acts as MCC's Lead on Licensing matters. MCC continues to scrutinise licensing issues in our area and recommend appropriate action. The establishment about which MCC receives most licensing complaints is McLarens Pub, including their seeking to extend their alcohol selling hours to provide drinking from early morning through to 1am. Complaints by residents of breaches of Covid social distancing rules were received and referred to CEC Licensing Board and/or Police Scotland.

   Licencing issues recently have been discussed in relation to the future of Dalton's scrap yard at Yeaman Place, because of the expiry of the previous CEC licence to operate a scrap yard, with rumours of a potential sale of the site for building of flats on this site; this issue is currently unresolved.

6. **Projects by MCC this year included**:
   - **Leaf Clearing Project** – Joan Houston and Helen Zealley, admirably managed this innovative community participation project, which carried out "hands on" leaf clearing by local volunteers. CEC regrettably no longer clears fallen leaves from pavements and gutters, which has led to blocked drains, flooding, and risks of people slipping on icy leaves and being injured. Feedback from residents has been very positive and it is hoped to make this an annual community participation event each year.

   - **Polwarth Pavements Improvement Project** – Declan Murray and Roma Menlowe are managing this innovative project, for which MCC obtained a CEC community grant of £3,975. Details and methodology are still being developed and will include liaison with local businesses; a walkabout with CEC Officers and City Councillors to discuss potential improvement 'issues'; and a focus on dialogue with residents and regular visitors in the area.

   - **Climate and Ecological Emergency –** MCC became the first community council in Edinburgh to declare a climate and ecological emergency in November 2021, following the international concerns highlighted at the Cop26 Conference.

MCC is committed to act in accordance with the climate emergency in all areas of its business, but especially in MCC's responses to City of Edinburgh Council and government consultations in licensing, planning and transport. MCC will give positive weight to schemes which promote the transition to a low-carbon economy, and which facilitate low-carbon lifestyles.
Further information: https://merchistoncc.org.uk/projects/climate-action

- **Union Canal** – MCC participated in celebrating the bicentenary of the Union Canal on Friday 20th May 2022. A flotilla of decorated boats started from either end of the canal, with festivities attracting audiences along the way. MCC hosted a stall at Harrison Park Boathouse, with MCC members available to inform residents about MCC's role and our public meetings, with opportunities to locate their homes on our boundaries map, and to encourage them to consider joining us to help improve our neighbourhood and our communication with the City Council.

  MCC also hosted a stand at the Union Canal Festival on Saturday 18th June 2022, the first Canal Festival since 2019 because of Covid and lockdown.

- **Canalside Bench** – MCC also obtained a CEC community grant of £975 to replace a dilapidated community bench on the canal side, behind Polwarth Church.

7. **Covid** – MCC's meetings, community activities, businesses, schools, and universities were all adversely hampered by Covid again this year. Every corner of society has been affected.

   The risks of serious illness appear to be gradually receding, thanks to effective vaccinations, improved NHS treatments, and to people avoiding crowded locations. However, not everyone is fully protected; some people have been turned away by NHS for boosters as "not eligible", and some have chosen not to be vaccinated. Our concern goes out to people at particular risk because of underlying health issues, who are still "shielding" and unable to go about their previous activities.

   Infection cases have been rising again recently, an indication that Covid has not gone away – latest reports are that cases have risen by 43% in the past week alone to 1 in 30 across Scotland.

   Society is having to accept that Covid infections are unlikely to go away and there are still risks of infection – including risks of new strains and long covid. The implications of Covid are still emerging, both short-term and long-term problems for individuals, public health, community life, public services, education, businesses, the economy, and jobs.

8. **Finance** – Frances Hawarden, MCC's Treasurer ably managed MCC's finances and kept members fully informed of all expenditure & income during the year. MCC's costs were lower again this year because MCC did not incur the previous accommodation hire

costs, as all meetings during the year were virtual. Income came from an annual grant from CEC.

Donations were made by MCC to the DEC Ukrainian Refugees Fund (£400); to Tree Time in response to a request to adopt a community cherry tree in Harrison Park (£200), and an annual subscription to the Cockburn Association (£40).

9. **External Organisations –** As Chair of MCC, I represent MCC at meetings of the Edinburgh Association of Community Councils (EACC), the umbrella and co-ordinating organisation for all the community councils in Edinburgh.

   I also represent MCC on the CEC South West Locality Community Planning Partnership (LCPP), and on the CEC South West Community Grants Funding Panel, which I chair.

10. **Forward Look –** MCC currently has several vacancies in its Committee of 16. We would welcome applications from residents living in Merchiston, who are interested in local community issues, to become members of MCC.

11. **Thanks** – I would like to record thanks to our hard-working team of MCC members, to our local CEC Ward Councillors and CEC staff, and residents, for their support of MCC.

    I also wish to record MCC's thanks to several City Councillors who departed this year - Gavin Corbett, Melanie Main, Nick Cook and Andrew Johnston.

Ian Doig.
MCC Chair. June 2022.

Planning report

Approached by Napier University researchers on view on short-term lets for MCC's proposal. They cause a lot of disruption and empty neighbourhoods of community whilst meanwhile residents are deprived of housing. Proposals are to control through planning and licensing.

Proposal for a short-term let in Shandon colonies. 55 Ashley Terrace 2F1. 27 June. Retrospective since December 2021. The owner lives in Darlington. Over 90 neighbours seem to have been sent notification. Only 1 comment so far. Lesley Porteous is the case officer.

Proposal for very large attic conversion in Montpelier Park. 14/03456/FUL. Says permission granted but different on the notice outside. 22/02406/FUL. Reinstatement of planning consent. The last date was Friday 17 June.

A shed fire took place today in Merchiston Crescent, no. 12. Subdivided villa. The shed was in the front garden abutting the house. A car parked on the drive adjacent caught fire and is a write-off. Luckily it did not explode. The cypress tree adjacent caught fire and flames exceeded its height by 10ft. No further details but a reminder that shed fires can be very dangerous hence planning restrictions on sheds in the front garden.

MERCHISTON COMMUNITY COUNCIL
Accounts for year ended 31 March 2022

INCOME and EXPENDITURE ACCOUNT

	2021/22	2020/21
Income	£	£
Administration grants from the City of Edinburgh Council	5825	1055
Miscellaneous grants	0	0
Other income	0	0
Bank interest received	0	0
Total income for the year	**5825**	**1055**
Expenditure		
Operating expenses – computer supplies, publicity, travel etc.	0	23
Room hire for MCC meetings	0	0
Website costs	0	78
Subscriptions – Cockburn Assoc., Zoom meetings etc.	173	162
Honorarium – Auditor	30	30
Donations	600	200
Ex gratia payment	0	0
Insurance – Employers' Liability	78	68
Miscellaneous 'one off' expenditure	45	0
Total expenditure for the year	**926**	**562**
Surplus/deficit for year	**4899**	**493**
Surplus brought forward at beginning of year	**2537**	**2044**
Surplus carried forward at end of year	**7436**	**2537**

BALANCE SHEET

Assets		
Bank account – balance at end of year	7436	2537
Liabilities		
Unpresented cheques	0	0
Net assets	**7436**	**2537**
REPRESENTED BY:		
Accumulated surplus at end of year	**7436**	**2537**

I have examined the above statement of accounts of Merchiston Community Council for the year ended 31 March 2022. I certify that these statements reflect the income and expenditure of Merchiston Community Council for the year ended 31 March 2022 and are in accordance with the books and records of the Treasurer.

Signed: date: 12/6/22
Richard A M Allen (Auditor)

Bridgeman Stevens date:
pp F A Hawarden (Treasurer)

date: 14/06/2022
Ian P Doig (Chair)

Merchiston Community Council 2021-22 Cash Flow

Date	Description	Chq no.	Entry	££	Balance
01 Apr 21	Carried forward				£2537.24
06 Apr	St Oswald's Cent. (refd. ID)	**31**	01	£3.00	£2534.24
06 Apr	Zoom meetings (refd. JH)	**33***	02	£43.17	£2491.07
01 May	Keegan&Pennykid (DirDeb)		03	£77.79	£2413.28
01 Jun	Plaque for bench (refd. BS)	**34**	04	£44.99	£2368.29
01 Jun	Donation to Tree Time	**35**	05	£200.00	£2168.29
22 Jun	Auditor's fee	**36**	06	£30.00	£2138.29
19 Jul	CEC Grant			£1054.70CR	£3192.99
07 Dec	Zoom meetings (refd. DM)	**37**	07	£43.17	£3149.82
04 Jan	Cockburn Assoc. (SO)			£40.00	£3109.82
22 Mar	Donation to DEC Ukraine	**39**	08	£400.00	£2709.82
22 Mar	Zoom meetings (refd. DM)	**40**	09	£43.17	£2666.65
22 Mar	St Oswald's Centre	41CX	10	-	£2666.65
28 Mar	CEC Grant			£3795.00CR	£6461.65
30 Mar	CEC Grant			£975.00CR	£7436.65

Figures in **bold:** cheques paid

*Note: Cheques nos. 32 & 38 cancelled – orthographic errors
Cheque no. 41 cancelled – see documentation on file

Merchiston Community Council Cash Flow 2021-22

Summary	APR	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Year's Total
Opening cash on hand	**£2,537.24**	£2,491.07	£2,413.28	£2,138.29	£3,192.99	£3,192.99	£3,192.99	£3,192.99	£3,192.99	£3,149.82	£3,109.82	£3,109.82	£2,537.24
Total income	£0.00	£0.00	£0.00	£1,054.70	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,770.00	£5,824.70
Total expenditures	£46.17	£77.79	£274.99	£0.00	£0.00	£0.00	£0.00	£0.00	£43.17	£40.00	£0.00	£443.17	£925.29
Net cash flow	-£46.17	-£77.79	-£274.99	£1,054.70	£0.00	£0.00	£0.00	£0.00	-£43.17	-£40.00	£0.00	£4,326.83	£4,899.41
Ending balance	£2,491.07	£2,413.28	£2,138.29	£3,192.99	£3,192.99	£3,192.99	£3,192.99	£3,192.99	£3,149.82	£3,109.82	£3,109.82	£7,436.65	£7,436.65

Income

CEC Grant				£1,054.70								£4,770.00	£5,824.70
Misc Grant													
Bank Int													
Financial aid													
Other income													

Expenditures

Chair's expenses													£0.00
Secretary's expenses													£0.00
Other members' expens.													£0.00
Minute Secretary's hon.													£0.00
Website													£0.00
Room hire													£0.00
Publicity													£0.00
Auditor			£30.00										£30.00
Subscriptions	£46.17								£43.17	£40.00		£43.17	£172.51
Insurance		£77.79											£77.79
Ex gratia payments													£0.00
Donations			£200.00									£400.00	£600.00
Miscellaneous expend.			£44.99										£44.99
Other													£0.00
Grant exp: Laptop													£0.00
													£0.00
													£0.00